

## Entrance Exam Schedule

### Internet Application

Test category	Returnee Student Entrance Exams		
	AG Exam #1	AG Exam #2	Domestic Course + SG Exam
Schedule	11th Dec (Sunday) AM	18th Dec (Monday) AM	19th Dec (Tuesday) AM

Test category	General Entrance Exams				
	Domestic Course + SG Exam #1	Domestic Course + SG Exam #2	International Student Exam	Domestic Course + SG Exam #3	Domestic Course + SG Exam #4
Schedule	1st Feb (Thursday) AM	1st Feb (Thursday) PM	2nd Feb (Friday) AM	3rd Feb (Saturday) PM	6th Feb (Tuesday) PM

Application / Payment of examination fee / Document submission (Start~)	23rd October (Mon) 9:00	25th November (Sat) 9:00
Deadline for application / examination fee payment	31st October (Tues) (Until 24:00)	8th December (Fri) (Until 24:00)
Document submission deadline (By mail only)	Must arrive by 1st Nov (Wed)	Must arrive by 9th December (Sat)
On the day of the entrance examination	Assemble time: 8:30	
Exam result publication	At school on notice board 13th November (Mon) 10:00 ~ 12:00  On Internet 13th November (Mon) 11:00 ~ 13:00	At school on notice board 20th December (Wed) 13:30 ~ 15:30  On Internet 20th December (Wed) 14:30 ~ 16:30
Receipt of pass certificate / admission procedure documents	13th November (Mon) ~ 17th November (Fri) 10:00 ~ 16:00 20th November (Mon) 10:00 ~ 14:00	20th December (Wed) 13:30 ~ 16:00  21st December (Thur) ~ 22nd December (Fri) 10:00 ~ 16:00  25th December (Mon) 10:00 ~ 14:00
Admission fee payment deadline	20th November (Sat) By 14:00	25th December (Mon) By 14:00
School payment deadline	10th February (Sat) By 12:00	
Admission procedure Document submission deadline	Must arrive by 13th February (Tues) (by mail only)	
Freshman Information Session	17th February (Sat)	

Examination fee payment (Start~)	6th January (Sat) 9:00				
Application / Document Submission (Inter AG) (Start~)	10th January (Wed) 9:00				
Deadline for application / examination fee payment	31st Jan (Wed) By midnight	31st Jan (Wed) By midnight	31st Jan (Wed) By midnight	2nd Feb (Fri) By midnight	6th Feb (Tues) By midnight
On the day(s) of the entrance examination	Assemble time: 8:30	Assemble time: 15:30	Assemble time: 8:30	Assemble time: 15:30	Assemble time: 15:30
Exam result publication	At school on notice board Day of exam 16:00 ~ 18:00  On Internet Day of exam 17:00 ~ 19:00	On Internet; Day of exam 22:00 ~ 24:00  At school on notice board: Day after exam 12:00 ~ 14:00	At school on notice board Day of exam 12:00 ~ 14:00  On Internet; Day of exam 13:00 ~ 15:00	On Internet; Day of exam 22:00 ~ 24:00  At school on notice board: Day after exam 12:00 ~ 14:00	On Internet; Day of exam 22:00 ~ 24:00  At school on notice board: Day after exam 12:00 ~ 14:00
Receipt of pass certificate / admission procedure documents	Pass certificates are available for collection from the exam result publication until 16:00 Thursday, 9th February (early collection is appreciated). 10:00 ~ 16:00 4th Feb (Sun) 12:00 ~ 14:00				
Admission fee payment deadline	9th February (Fri) By 16:00				
School payment deadline	10th February (Sat) By 12:00				
Admission procedure Document submission deadline	Must arrive by 13th February (Tues) (by mail only) until 16:00 Thursday, 9th February				
Freshman Information Session	17th February (Sat)				

※Payment of admission fee and tuition fee:

For details, please confirm the details when you receive your enrolment documents.

Please access the Internet admission fee and tuition fee settlement site and pay the admission fee and tuition fee.

For details, please confirm the details when you receive your enrolment documents.

## Application Guidelines: Returnee Student Entrance Examinations (November / December)

◆ Available spaces: 120 in total (Returnee Student and General Entrance Exams)

		Recruitment course name reference information: Advanced Group (AG) / Standard Group (SG)		
		Returnee Student Entrance Exams		
		Exam #1 (AG only)	Exam #2 (AG only)	Domestic Course / SG
Exam Date		12th November (Sunday)	18th December (Monday)	19th December (Tuesday)
Meeting Time		08:30		
Recruiting Courses		International AG	International AG	Domestic Course / International SG
Number of available placements		25 placements		Some placements
Expected number of passes		100		50
Result Publication ※ 1	School Notice Board	10:00 ~ 12:00 Monday, 13th November	13:30 ~ 15:30 Wednesday, 20th December	
	Online	11:00 ~ 13:00 Monday, 13th November	14:30 ~ 16:30 Wednesday, 20th December	
		Successful applicants will be given a certificate of acceptance and admission procedure documents at the counter. Please pick them up at the counter by the deadline for payment of the admission fee. Available 10:00 ~ 16:00 (excluding weekends and holidays)		

Application Qualification Requirements※2		<p>Applicants must</p> <p>① have been born between 2nd April 2011 and 1st April 2012</p> <p>② as a general rule, have lived abroad for more than 1 year and are within 3 years of returning to Japan</p> <p>③ have an English proficiency qualification equivalent to or higher than Eiken 2 (Inter AG only)</p>	
Selection Method (Examination Subject / Examination Duration)		<p>English (in English). 50 minutes / 100 points</p> <p>Mathematics (in English). 50 minutes / 50 points</p> <p>Japanese (in Japanese). 30 minutes / 50 points</p> <p>Examinee Interview (English / Japanese). 10 minutes (Exam re-takers need only sit the interview the first time)</p> <p>※3 Students with TOEFL iBT score of 90 or above will be exempt from the English exam (official documentation must be submitted at time of application).</p>	<p>Japanese (in Japanese). 50 minutes / 100 points</p> <p>Mathematics (in Japanese). 50 minutes / 100 points</p> <p>Examinee Interview (Japanese). 10 minutes (Exam re-takers need only sit the interview the first time)</p>
Application Period	Open Date	9:00 Monday, 23rd October	9:00 Saturday, 25th November
	Closing Date	12:00 Tuesday, 31st October	12:00 Friday, 8th December
During the application period, you can apply 24 hours a day (weekdays and weekends).			
Application Method ※4		<p>Internet application.</p> <p>Please enter the applicant information according to the instructions on the application screen of the homepage.</p> <p>Please print the admission ticket with a printer at your home or convenience store and bring it with you on the day of the test.</p>	
Examination Fee Payment Period		9:00 Monday, 23rd October ~ 12:00 Tuesday, 31st October	9:00 Saturday, 25th November ~ 12:00 Friday, 8th December
Examination Fee ※4 (Credit card, convenience store, ATM)		<p>25,000 yen (One exam) 30,000 yen (two exams). 35,000 yen (3 exams).</p> <p>Please use a credit card, convenience store, or financial institution ATM (Pay-easy) for payment.</p> <p>Payment at the school counter will not be accepted.</p>	
Documents to be submitted※5 (by simple registered mail or letter pack ONLY)		<p>① Returnee Student Education History. Please access, download and print the form from the Hiroo Gakuen Koishikawa Entrance Exam Guidelines</p> <p>② Report card for the latest one year of the school you are currently enrolled in (written in English or Japanese)</p> <p>③ Report card for the last year of study abroad (However, if it is the same as ①, you only need to submit that; students with no overseas experience do not qualify)</p> <p>④ (Optional) Copy of TOEFL score sheet, Eiken pass certificate, regional unified test results, honor student awards, etc.</p>	
		<p>Submission period:</p> <p>Exam #1 International Course AG: Must arrive between Monday, 23rd October and Wednesday, 1st November</p> <p>Exam #2 International Course AG / Domestic Course / International Course SG: Must arrive Saturday, 25th November ~ Saturday, 9th December</p> <p>Hiroo Gakuen Koishikawa High School, Attention: Returnee Student Entrance Exam, 2-29-1 Honkomagome, Bunkyo-ku, Tokyo 113-8665</p> <p>Please send by registered mail or letter pack. Please write your examination number on the envelope.</p>	
Student Scholarship System		<p>Scholarship students will be selected each exam. Scholarship students receive 1 year tuition exemption (with annual examination after the 2nd year). Scholarship students are required to submit (by post, postmarked by the deadline) "Scholarship student acceptance confirmation (issued with pass certificate)" together with payment of admission fee</p>	

《Admission procedure》 Those who did not pay the admission fee and the school payment by the deadline, and those who were absent for the new student briefing session (without contacting) will be declined admission.

Admission procedure ① (payment of admission fee) ※ 6	Until 14:00 Monday, 20th November	Until 14:00 Monday, 25th December
	<p>Admission fee 300,000 yen</p> <p>Please access the Internet admission fee and tuition fee payment site and pay.</p> <p>(Access starts from the announcement of the results on the Internet). For details, please receive and refer to the admission procedure documents.</p>	
Admission Procedure ② (Payment of school payment)	<p>Until 12:00 Saturday, 10th February</p> <p>Please access the Internet admission fee, tuition fee payment site and pay.</p> <p>(Access starts from the announcement of the results on the Internet). For details, please receive and refer to the admission procedure documents.</p>	
Admission Procedure ③ (Document submission / mail only)	<p>Must arrive by Tuesday, 13th February</p> <p>Please fill in all the required admission documents and submit by mail.</p> <p>Returnee students will need a copy of their passport and overseas residence certificate filled in by their parents' employer (certificate included in application documents).</p>	

※1 Please note that we cannot answer inquiries regarding acceptance or rejection by telephone. The results announcement on the Internet can only be viewed at the designated time.

※2 If you have any questions about eligibility for the examination, please make sure to check before applying. Once the examination fee has been paid, it is non-refundable. The examination date and course cannot be changed once an application has been submitted.

※3 For details on how to submit the TOEFL qualification, please refer to the "Preferential treatment by TOEFL iBT" on the [Application Guidelines for Junior High Schools] page of the school's website.

※4 After payment of the examination fee, you will receive a payment completion email and be able to print the examination voucher from the application website. If you have any questions regarding Entrance Exam Qualification Requirements, please refer to the Application Procedure Guidelines

※5 Application documents need only be submitted once for multiple Returnee Student Entrance Examinations. Once submitted, application documents cannot be returned.

※6 Once paid, the admission fee cannot be refunded.

## Application Guidelines [February Examination: General Entrance Examination]

◆ Available spaces: 120 (International Student and General Entrance Exams)

Recruitment course name reference information: Advanced Group (AG) / Standard Group (SG)

		Recruitment course name reference information: Advanced Group (AG) / Standard Group (SG)				
		General Exams				
		Exam #1	Exam #2	International Student AG Course Exam	Exam #3	Exam #4
Exam Date		1st February (Thurs)	1st February (Thurs)	2nd February (Fri)	3rd February (Sat)	6th February (Tues)
Meeting Time		8:30	15:30	8:30	15:30	15:30
Recruiting courses		Domestic Course / International SG Course	Domestic Course / International SG Course	International AG Course	Domestic Course / International SG Course	Domestic Course / International SG Course
Number of Available Placements		30 placements (including 15 placements for International Course SG)	20 placements (including 10 placements for International Course SG)	15 placements	20 placements (including 10 placements for International Course SG)	10 placements (including 5 placements for International Course SG)
Expected number of passes	280 (30 of whom are International Course AG students AG)					
Result Publication ※1	School Notice Board	On day of exam 16:00 ~ 18:00	Day after exam 12:00~14:00	Day after exam 12:00~14:00	Day after exam 12:00~14:00	
	Online	On day of exam 17:00 ~ 19:00	On day of exam 22:00~24:00	Day after exam 13:00~15:00	On day of exam 22:00~24:00	
		Successful applicants will receive a certificate of acceptance and enrolment documents at the counter. Please pick them up at the counter by Friday 9 February. 10:00 - 16:00 (12:00 - 14:00 on Sundays).				
Application Qualification Requirements		Those born between April 2, 2011 and April 1, 2012 For International Course AG: a minimum English proficiency qualification equivalent to Eiken 2 is required.				
Selection Method (Examination Subject / Examination Duration)		Domestic Course ・ International Course SG	Exam #1	4 major subjects (in Japanese): Japanese / Math (each 50 minutes / 100 points); Science / Social Studies (each 30 minutes / 50 points)		
			Exams #2~#4	2 major subjects (in Japanese): Japanese / Math (each 50 minutes / 100 points)		
		International Course AG		English (in English). 50 minutes / 100 points      Math (in English). 50 minutes / 50 points Japanese (in Japanese). 30 minutes / 50 points      Examinee Interview (English / Japanese). 10 minutes (Re-examination students are exempt) ※2 Students with TOEFL iBT score of 90 or above will be exempt from the English exam (official documentation must be submitted at time of application).		
Application Period	Open Date	9:00 Wednesday, 10th January				
	Closing Date	24:00 Wednesday, 31st January ☐		12:00 Wednesday, 31st January☐	24:00 Friday, 2nd February	12:00 Tuesday, 6th February
		During the application period, you can apply 24 hours a day on weekdays and weekends.				
Application Method ※3		Internet application. Please enter the applicant information according to the instructions on the application screen of the homepage. Please print the admission ticket with a printer at your home or convenience store and bring it with you on the day of the test.				

Examination Fee Payment Period	9:00 Saturday, 6th January ~ 24:00 Wednesday, 31st January.	9:00 Saturday, 6th January ~ 12:00 Wednesday, 31st January. ☐	9:00 Saturday, 6th January ~ 24:00 Friday, 2nd February ☐	9:00 Saturday, 6th January ~ 12:00 Tuesday, 6th February
Examination Fee ※4 (Credit card, convenience store, ATM)	25,000 yen (set price for simultaneous applications of entrance exams). Additional applications: 5,000 yen (per application) Please use a credit card, convenience store, or financial institution ATM (Pay-easy) for payment. Payment cannot be made over the counter.			

International AG Course ONLY Optional documents ※5 (must be submitted by simple registered mail or letter pack)	There are no specific documents to submit, but you may voluntarily submit the 'Returnee Student Entrance Examination (Documents to be submitted)' on p. 2 within the following period.  Submission period: Must arrive between Wednesday, January 10th and Wednesday, 31st January. Hiro Gakuen Koishikawa High School, Attention: International Student Entrance Exam, 2-29-1 Honkomagome, Bunkyo-ku, Tokyo 113-8665 Admissions must be sent either by registered mail or letter pack. Please write your examination number on the outside of the envelope.
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Student Scholarship System	Students with excellent grades in all sessions are accepted as scholarship students. Scholarship students receive a tuition fee waiver for one year (with annual assessment from the second year onwards) Scholarship students are required to submit (by post, postmarked by the deadline) a 'Scholarship Student Acceptance Confirmation Form' (issued with the acceptance certificate) together with payment of the admission fee.
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《Admission procedure》 Those who did not pay the admission fee and the school payment by the deadline, and those who were absent for the new student briefing session (without contacting) will be declined admission.

Admission Procedure ① (payment of admission fee) ※6	10:00 of the day after the exam until 16:00 Friday, 9th February (International Student Exam: From 12:00 of the day after the exam ) Admission fee 300,000 yen Please access the Internet admission fee, tuition fee payment site and pay. For details, please receive and refer to the admission procedure documents.
Admission Procedure ② (Payment of school payment)	10:00 of the day after each exam until 12:00 Saturday, 10th February (International Student Exam: From 12:00 of the day after the exam ) Please access the Internet admission fee, tuition fee payment site and pay. For details, please receive and refer to the admission procedure documents.
Admission Procedure ③ (Document submission / mail only)	Must arrive by Tuesday, 13th February Please fill in all the required admission documents and submit by mail. Returnees will need a copy of their passport and overseas residence certificate filled in by their parents' employer (certificate included in application documents).

※1 Please note that we cannot answer inquiries regarding acceptance or rejection by telephone. The results announcement on the Internet can only be viewed at the designated time.

※2 For details on how to submit the TOEFL iBT qualificaion, please refer to the "Preferential treatment by TOEFL iBT" on the [Junior High School Application Guidelines] page of the school website.

※3 After paying the examination fee, you will receive a payment completion email and you will be able to print the examination admission ticket from the application site.

※4 Once paid, the test fee cannot be refunded. In addition, the exam times and courses once applied, cannot be changed.

※5 Once submitted, application documents cannot be returned.

※6 Once paid, the admission fee cannot be refunded.

## About the day of the entrance examination / About school payment after admission

### ◆ Schedule (of the day)

		Returnee Student Entrance Exam	International Course (AG)		Exam #1	Exam #2	Exam #3	Exam #4	Exam #5
Exam Date		11/12 (Sunday); 12/18 (Monday); 12/19 (Tuesday)	2/2 (Friday)	Exam Date	2/1 (Thursday)		2/3 (Saturday)	2/3 (Saturday)	2/6 (Tuesday)
Meeting Time		8:30	8:30	Meeting Time	8:30	15:30	15:30	15:30	15:30
English (AG)	[Japanese] (in Japanese)	8:40 ~ 9:30	8:40 ~ 9:30	Japanese (SG) (in Japanese)	8:40 ~ 9:30	15:40 ~ 16:30	15:40 ~ 16:30	15:40 ~ 16:30	15:40 ~ 16:30
Math (AG)	[Math] (in Japanese)	9:40 ~ 10:30	9:40 ~ 10:30	Math (SG) (in Japanese)	9:40 ~ 10:30	16:45 ~ 17:35	16:45 ~ 17:35	16:45 ~ 17:35	16:45 ~ 17:35
Japanese (AG)	[Interview] (in Japanese)	10:40 ~ 11:10	10:40 ~ 11:10	Science (SG) (in Japanese)	10:40 ~ 11:10				
Interview (AG)		11:30 ~	11:30 ~	Social Studies (SG) (in Japanese)	11:20 ~ 11:50				

[ ] = International Student Entrance Examination subjects for Domestic Course and International SG Course. The interview is scheduled to start at 10:50.

### ◆ Information regarding the day of the entrance examination

Things to bring	<input type="checkbox"/> Examination voucher <input type="checkbox"/> Pencil (mechanical pencil accepted) <input type="checkbox"/> Eraser <b>◆ No indoor shoes are required.</b> <b>◆ There are clocks in the exam rooms. If you wish to bring a watch- Watches with clock function only are permissible.</b> <b>◆ Calculators and desk pads (shitajiki) cannot be used. Rulers, compasses and protractors are not required.</b> <b>◆ Examinees will not be able to meet with their attendants until all the exams are over, so examinees should bring all their required belongings with them.</b>
	Attire
In the case of absence	If you are absent from the exam, there is no need to contact and inform the school.
In the case of lateness	Examinees can enter the exam room up to 30 minutes after the start of the exam. Exam time cannot be extended. If you are late on the day of the exam, please let us know. (Tel.03-5940-4455)
In the case of leaving the room mid-exam	If examinees leave the exam room mid-exam, in principle, they cannot re-enter the room. If examinees feel sick during the exam, they should alert the exam proctor.
In the case of transportation delay	Please come if you can come to school even if you are late. We will respond according to the situation.
To examinee attendants:	We have a waiting room for attendants on the day of the event, but please note that space is limited. In addition, there is no parking lot, so please refrain from coming to school by car. Lunch is not sold. If you have any questions, please contact our school.

If the entrance examination date / time is changed due to a disaster etc., a notification will be posted on the school homepage.

About the Advanced (SP) Program	Regular course and International SG students have the opportunity to take Advanced (SP) English classes with the International Course AG students. Only students who have studied at local schools in an English-speaking country or in an international school are eligible. ( Students with level 2 Eiken qualification only are not eligible.)
	Entry into this class will be decided by exam. Exam date: Saturday, 17th February (Orientation for new students day) Exam subject: English (questions in English) 50 minutes/100 points Please refer to the admission procedure documents for application details. ① Students who have applied for International AG (Returnee student or general) and passed the examination will be considered as successful applicants *Applications are due: Saturday, 17th February. [Contact] Hiroo Gakuen Koishikawa Public Relations Office 03-5940-4187 ② Students who have failed the International AG (Returnee student or general) exam are illegible for application to this class.

### ◆ Tuition fees after enrolment (tuition fees + deposits etc.) << Monthly >> Tuition fees and reserves for the 2024 academic year may be subject to partial changes

	Domestic Course	International SG Course	International AG Course
	Monthly amount	Monthly amount	Monthly amount
Tuition Fee	¥40,000	¥40,000	¥40,000
Facility Maintenance Fee	¥2,500	¥2,500	¥2,500
Air Conditioning Fee	¥2,000	¥2,000	¥2,000
Library Fee	¥200	¥200	¥200
Audio Visual Fee	¥200	¥200	¥200
Education Enhancement Fee	-	¥12,000	¥22,000
PTA Membership Fee	¥1,000	¥1,000	¥1,000
Education and Facility Fee	¥3,000	¥3,000	¥3,000
Student council fee	¥300	¥300	¥300
Alumni association fee	¥100	¥100	¥100
Total	¥49,300	¥61,300	¥71,300

\* In addition to the above, a deposit of 14,000 yen per month for all courses is required. This reserve fund is used for special events such as school excursions and participation fees for special activities, as well as for the purchase of supplementary teaching materials and consumable teaching materials.

\*Students taking Advanced (SP) English Classes, will need to pay a separate educational enhancement fee (10,000 yen per month).

\*As a general rule, school fees are paid in full annually or in quarterly instalments

Please pay the annual fee or instalment payment for the first quarter by 12:00 Saturday, 10th February; Second quarter: July; Third quarter: October; Fourth Quarter: January.

\*In addition to the above, 74,000 yen will be required for equipment funds when advancing to the second year, and 56,000 yen will be required for advancing to the third year.

\*After admission, students are required to purchase their required computers / materials

### ◆ Donation of funds for expansion of school facilities

The school is seeking donations from current students, alumni and external supporters for the expansion of school facilities to help improve the school environment. We ask for a minimum of two donations of 100,000 yen per unit.

Donations are voluntary and will be used to improve the educational environment for each student. Please note that donations made in the year of enrolment are generally not deductible. Please contact your tax office for details.

### ◆ School Designated items: uniforms and items for purchase

Uniform set	(Blazer / Trousers / Skirt / Shoes etc. About 70,000 yen
School supplies Set	(Bags, gym clothes, gym shoes, etc.) About 50,000 yen
Optional purchases	(Knit vest, pea coat, etc.) About 50,000 yen

## Internet Application

### ◆ Internet Application Information

Applications can be lodged 24 hours a day, 7 days a week (including weekends and public holidays)

Applications can be made from home.

Payments can be made via the institutions below (credit card / convenience store payment / Pay Easy)



※Please be aware that separate processing fees may apply.

### ◆ How to Apply

Access the Hiroo Gakuen Koishikawa  
Homepage

A link to the application site will become available on the school homepage shortly before the application period opens.

Application Site

Applications can be lodged via PC, tablet or smartphone.

**November / December exams: Opens 9:00 Sunday, 1st October;**

**February exams: Opens 9:00 Monday, 18th December**

ID (email address) Registration

Please register your email address as your ID. Please register an email address that you can immediately check in case of an emergency, so that we can contact you after your application has been submitted.

Application Information and  
Photo

Please enter applicant information, application admission schedule, etc.

Please register (upload) the examinee's photo to "My Page".

Application Fee Payment Method

Credit card	Convenience Store	Pay Easy payment
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Application payments can be made using credit card, convenience store or Pay Easy payments. Payments cannot be made at school. Please be advised separate processing fees may apply depending on the method of payment.

**November exam: From 9:00 Monday, 23rd October;**

**December exam: From 9:00 Saturday, 25th November;**

**February exam: From 9:00 Saturday, 6th January**

Print Required Documents

Once payment has been made, you will receive a payment confirmation email and you will be able to access and print your application form. Please print these documents on white A4 paper. The photo of the registered examinee will be attached to the admission ticket.

**November exam: From 9:00 Monday, 23rd October;**

**December exam: From 9:00 Saturday, 25th November;**

**February exam: From 9:00 Wednesday, 10th January**

Exam day

Please be sure to bring your printed application form with you to the exam.

※The school will not send out examination vouchers, so please be sure to print them out at home or at a convenience store and bring them with you on the day of the examination.

※ Please make sure to check the 'Information on the day of the entrance examination', which will be sent to you by email at the time of application before the day of the entrance examination. For enquiries about the internet application, please refer to the application website.

#### About personal information protection:

Personal information such as names and addresses provided for the entrance examination of our school will not be used for purposes other than the entrance examination and school related business.